**JOB DESCRIPTION**

1. **JOB TITLE**: LECTURER/PRACTITIONER - WARRINGTON
2. **HRMS REFERENCE NUMBER**: HRMS/13025
3. **ROLE CODE**: FINLEC
4. **DEPARTMENT**: MENTAL HEALTH & LEARNING DISABILITY

**ORGANISATION CHART:**

![Organisation Chart]

**6. JOB PURPOSE**

This is an exciting opportunity to join the academic staff of the Faculty and be involved in the delivery and development of quality enhanced and innovative health care programmes. The overall purpose of the job is to:

- provide a supportive learning environment for students to develop graduate level and subject specific skills
- be responsible for the delivery of undergraduate and postgraduate programmes
- develop and implement teaching and learning initiatives
- Contribute to postgraduate taught programmes and participate in research and research supervision
This involves lecturing, skills teaching, linking with practice areas and supporting and guiding students in achieving their full potential. There will be opportunities to be involved with various Faculty and University initiatives and to engage in personal and professional development activities.

7. Background Information
The Faculty of Health and Social Care is a thriving, multi-campus organisation offering a full and diverse portfolio of pre- and post-qualifying studies for health care professionals including nurses, midwives and social workers. The Faculty is committed to the enhancement of nursing, midwifery and social care practice through an integrated approach to educational provision, practice development and research. All staff in the Faculty promote the ethos of life long learning and personal development for students within a learner centred approach and using a range of innovative learning and assessment methods. The Faculty actively encourages the development of all staff on both a personal and professional level, within a supportive and forward looking environment.

The Faculty has 6 departments:
1. Acute Adult and Child Care
2. Community Health and Well-being
3. Midwifery and Reproductive Health
4. Medical, Dental and Interprofessional Education
5. Mental Health and Learning Disability

The Faculty has four main teaching sites:
- **Chester - Riverside**
- **Wirral** - located at Clatterbridge Hospital
- **Leighton** - located at Leighton Hospital, Crewe
- **Warrington campus** – located at the University of Chester Warrington campus, Crab Lane

Shared facilities with multi-professional Education Centres are located in Macclesfield Hospital, Halton Hospital and Warrington Community Trust - Hollins Park

8.0 Work performed and/or key result areas

8.1 Communicating Effectively
- To facilitate students’ learning through lectures, tutorials and seminars at undergraduate, postgraduate and masters levels.
- To produce course material at undergraduate and postgraduate levels.
- To write and publish research papers
- To contribute to the writing of course validation documents as required.
- To contribute to the cross-Faculty development of curriculum and course materials

8.2 Leadership and Working Collaboratively
- To act as module and programme leader as required.

8.3 Liaison and Networking
- To be an active member of relevant departmental committees
- To liaise with clinical areas in all matters of health care education and practice
• To contribute to partnership working with clinical colleagues and service users.
• To initiate and lead short term internal networks for e.g. new foundation degrees, co-ordinating teams of staff from university/department and external examiners; to oversee the development of new courses, write documentation, gain accreditation, and secure approval of new courses,
• To lead or chair external networks as required as part of the role.

8.4 Delivering a High Quality Standard of Service
• To enhance the quality of taught and research programmes at under-graduate and/or postgraduate levels.
• To act upon peer observation feedback, student feedback, and external examiner feedback to maintain high quality in learning and teaching.

8.5 Effective Decision making
• In the context of the role-holder's teaching duties, to make independent decisions on the content of individual learning activities and marking for student assessment purposes, and to provide advice to colleagues on such matters
• To sit on student selection panels as required
• To make collaborative decisions with programme teams on the content of taught and research programmes at undergraduate and/or postgraduate levels.
• To provide advice on issues such as malpractice and other assessment issues which will impact on the students, and to ensure consistency across departments.

8.6 Planning and Organising Self and Others
• To undertake elements of departmental leadership in areas such as organisation of staff development activities, programme leadership, students with specific learning needs use of technology to support learning, or curriculum or student development roles.
• To act as module and programme leader as required.
• To contribute to cross-Faculty programme organisation

8.7 Innovation and Improvement (Effective Problem Solving)
• To deal with problems e.g. a students’ academic or clinical progress and personal issues (e.g responding to needs of students with learning difficulties through referral to the appropriate support departments within the University).
• To design new modules as required
• To develop suites of new modules and contribute to overall programme design
• To devise new programmes of study to meet market demand and academic advancement in the subject or to resolve problems of poor recruitment or retention if required.

8.8 Analysis and Research
• To have an active involvement in research, including presenting at conferences, publication in journals etc at least once per year.
• To research teaching materials and to identify and utilise current best practice in the relevant subject area.
• To conduct subject specific research and scholarship as appropriate

8.9 Sensory and Physical Demands
• Standard office environment and equipment
8.10 Work environment
- Responsible for the health and safety of students in their immediate working environment

8.11 Pastoral Care and Welfare
- To act as a Personal Academic Tutor (PAT)

8.12 Team Development
- To undertake peer mentoring and review of colleagues.

8.12 Teaching and Learning Support
- To design inductions to modules and programmes for students, adapting delivery to suit learners’ needs
- To design and deliver one off lectures or workshops as required, providing feedback on performance
- To design and deliver modules on a long term basis, introducing new methods of delivery where required.
- To assess students overall performance
- Responsible for the overall quality auditing of course provision
- To contribute to overall curriculum development and course design in specific area of curriculum
- To support learning in practice, including mentor preparation and clinical audits

8.13 General
- To undertake any other duties commensurate with your grade, and/or hours of work, as may reasonably be required of you.
- To take responsibility for upholding and complying with the University’s Equality and Diversity policies and for behaving in ways that are consistent with fair and equal treatment for all.
- To comply with all University Health and Safety policies.
### PERSON SPECIFICATION

**Job Title:** Lecturer/Practitioner Mental Health Nursing  
**Faculty:** Faculty of Health and Social Care

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Essential / Desirable</th>
<th>Method of identification</th>
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<tbody>
<tr>
<td><strong>Qualifications:</strong></td>
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<tr>
<td>Registration as a Mental Health Nurse</td>
<td>Essential</td>
<td>Application Form</td>
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<td>Relevant 1st Degree, or equivalent</td>
<td>Essential</td>
<td>Application Form</td>
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<tr>
<td>Higher Degree</td>
<td>Desirable</td>
<td>Application Form</td>
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<tr>
<td>PGCE/HEA membership/Registration as a Nurse Teacher</td>
<td>Desirable</td>
<td>Application Form</td>
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<td>PhD/or willing to work towards PhD</td>
<td>Desirable</td>
<td>Application Form/Interview</td>
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<td><strong>Proven Experience:</strong></td>
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<td>Suitable expertise to deliver lectures in subject area</td>
<td>Essential</td>
<td>Application Form/Interview</td>
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<td>Experience in relevant area of health or social care</td>
<td>Essential</td>
<td>Application Form/Interview</td>
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<td>Previous teaching experience in HE or equivalent</td>
<td>Desirable</td>
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<td>Experience and knowledge of quality assurance and enhancement processes</td>
<td>Desirable</td>
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<td><strong>Delivering academic and service excellence:</strong></td>
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<td>Experience in the delivery of programmes in HE</td>
<td>Desirable</td>
<td>Application Form/Interview</td>
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<td>Experience of research and scholarly activity/publications</td>
<td>Desirable</td>
<td>Application Form/Interview</td>
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<td><strong>Managing self and inspiring others:</strong></td>
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<td>Organisational, administrative and IT skills</td>
<td>Essential</td>
<td>Application Form/Interview</td>
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<td>Ability to obtain a doctoral level qualification or equivalent professional qualification/recognition within an agreed timescale</td>
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<td>Application Form/Interview</td>
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<td>Ability to travel between sites</td>
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<td>Application Form/Interview</td>
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<td><strong>Working together:</strong></td>
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<td>An ability to lead and/or work as part of a team</td>
<td>Essential</td>
<td>Application Form/Interview</td>
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<td><strong>Organisational and stakeholder awareness:</strong></td>
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<td>An ability to keep abreast of, and lead developments in, teaching, scholarship and research specific to the subject area</td>
<td>Essential</td>
<td>Application form/Interview</td>
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<td>An ability to support students academically, clinically and pastorally</td>
<td>Essential</td>
<td>Application Form/Interview</td>
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<td>An ability to link with practice areas and maintain clinical credibility</td>
<td>Essential</td>
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**Essential Requirements** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at short-listing stage.  
**Desirable Requirements** are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.
UNIVERSITY OF CHESTER
TERMS & CONDITIONS OF EMPLOYMENT
FACULTY OF HEALTH AND SOCIAL CARE
LECTURER/PRACTITIONER IN MENTAL HEALTH NURSING
ONE YEAR FIXED TERM CONTRACT OR SECONDMENT
0.5 FTE – WARRINGTON BASE

SECONDMENT
If this post is accepted on a secondment basis, the successful candidate will continue to be employed on their existing salary and conditions and any costs will be recharged to the University.

If the post is accepted as a fixed term contract with the University, the following terms and conditions will apply.

SALARY SCALE
University Scale TSR3 points 35 – 39, £35,244 - £39,649 per annum, pro rata

RESIDENCE REQUIREMENT
It is a requirement of this post that within 12 months of appointment, the post-holder should live within a 30 mile radius or within a one hour travelling time by public transport from the University.

HOLIDAY ENTITLEMENT
35 days per annum (pro-rata during the commencement and cessation years). Two extra statutory days during the Christmas period.

DBS CHECKS
The successful applicant will have to undergo a DBS check before an appointment can be made.

MEDICAL EXAMINATION
Successful candidates will be required to complete an occupational health questionnaire, and may be required to undergo a medical examination.

ESSENTIAL CERTIFICATES
Short-listed candidates will be asked to bring to interview, proof of qualification as outlined on the Job Description and Person Specification provided. Upon appointment, copies of essential certificates will be required by HRM Services.

PENSION SCHEME
The University operates two pension schemes for support staff
• The default scheme is the Higher Education Defined Contribution Scheme (HEDCS), which is administered by Friends Life.
• The Cheshire Local Government Pension Scheme, to which the University is an admitted body.
All support staff are entitled to participate in one of these schemes. Some staff will be automatically enrolled into a scheme, depending on their age and earnings, but if they do not wish to remain a member of the scheme, they will be entitled to opt out after enrolment.

EQUAL OPPORTUNITIES
The University has a policy of equal opportunity aimed at treating all applicants for employment fairly.

SMOKING POLICY
The University operates a No-Smoking policy.

PROBATIONARY PERIOD
A nine months’ probationary period applies to all University posts.

CLOSING DATE
Completed application forms should be returned to HRM Services, University of Chester, Parkgate Road, Chester, CH1 4BJ, no later than Wednesday 30th October 2013 quoting reference number HRMS/13025.